

# Hydro Tasmania

## SAFETY BRIEF

### A&I Site Inductions Update

Brief Number (YYMMDD)	250815	Date Issued	15 August 2025
SAP Number (if applicable)	N/A	Approved By	WHS Operations and Capability Manager
Action Required?	No		

#### Summary

We've made two key updates to the A&I site-based induction process in response to feedback and to improve clarity and consistency:

1. Clarified who can conduct site inductions.
2. Introduced tailored guidance for visitor inductions.

#### Photos



[Link to poster here](#)

#### Message

Site inductors must be familiar with the site and be inducted themselves. Wherever possible, Hydro Tasmania group personnel are preferred to carry out this role. If a contractor or external party is required to induct, they should first discuss this with a Hydro Tasmania employee and obtain verbal approval. The electronic induction form now includes updated wording and requires a Hydro group email for final authorisation.

A new feature also supports visitor-specific inductions. When "visitor" is selected as an inductor, the form presents tailored prompts to help ensure the content is relevant and appropriate. These changes aim to improve clarity and consistency across all A&I site inductions. If you're unsure who can induct or how to proceed, speak with your WHS Business Partner before continuing.